PASS/FAIL GRADE POLICY

ASK A QUESTION OR SUBMIT FEEDBACK ON THIS POLICY

Students who wish to pursue an unfamiliar field or otherwise expand their educational boundaries beyond the requirements of any declared academic program may request to take certain undergraduate courses on a pass/fail basis. The purpose of this option is to foster experimentation by providing students with the opportunity to explore a broad range of coursework without affecting their grade point average.

Students may **not** request the pass/fail grading option for the following types of courses:

- Courses used to meet requirements in a student's major, minor, concentration or certificate program, or to meet college general requirements for the student's degree.
- Courses designated as Kent Core (general education requirement).
- Courses numbered 00000-09999 (developmental).
- Courses numbered 50000-89999 (graduate).
- Courses graded Satisfactory/Unsatisfactory (S/U).

Pass/fail grading is subject to the following conditions:

1. Students whose overall GPA is below 2.000 after their most recent graded term are not eligible to request the pass/fail grading option. Transfer students admitted on probation are not eligible to request the pass/fail grading option in their first term.
2. Students may take only one course per term on a pass/fail basis.
3. Instructors will not be informed of students' selection of the pass/fail grading option. Regular passing letter grades (e.g., B, C, D) that are reported by the instructor will be converted to a Pass (Y) grade. Letter grades of F (Fail), NF (Never Attended–Fail) and SF (Stopped Attending–Fail) reported by the instructor will be converted to a Fail (Z) grade.
4. Under no circumstances will Pass (Y) or Fail (Z) grades be converted to regular grades.
5. Students who earn Pass (Y) grades and later declare a major, minor, concentration or certificate program may apply the pass/fail credit to program requirements, if applicable, but all subsequent required coursework must be completed with regular grading.
6. A maximum 12 hours of Pass credit may be applied toward a declared undergraduate program.
7. Pass (Y) and Fail (Z) grades are not used in computing grade point averages and do not satisfy specific required grades (other than the minimum D grade) in course prerequisites and program requirements.

In order to request the pass/fail grading option, students must submit a Pass/Fail Grade Request form to the Office of the University Registrar. Students may not change grading options, including pass/fail, after the final day of course registration. Information about schedule adjustment deadlines, which includes deadlines for changes to grading options, is located in the Registration policy in the University Catalog.