

# CAREER AND COMMUNITY STUDIES-EMPLOYMENT READINESS - NON-DEGREE

College of Education Health and Human Services  
School of Lifespan Development and Educational Sciences  
[www.kent.edu/ehhs/ldes](http://www.kent.edu/ehhs/ldes)

## About This Program

The Career and Community Studies Employment Readiness program provides you with the tools and resources needed to develop essential employment skills, such as job search strategies, communication skills, workplace behavior and more. With experienced faculty and a supportive community, you'll gain the confidence and knowledge needed to succeed in your career. Read more...

## Contact Information

- **Vonnie Michali** | [yhale@kent.edu](mailto:yhale@kent.edu) | 330-672-0725
- Speak with an Advisor
- Chat with an Admissions Counselor

## Program Delivery

- **Delivery:**
  - In person
- **Location:**
  - Kent Campus

## Admission Requirements

The program is limited to 10-12 students each fall. Students participating in the program experience intellectual and developmental disabilities that may affect some intellectual functioning and adaptive behavior. Other qualifications include documentation of past successful work, academic, leadership, and community participation. Also required for admission are a completed application, reference letters, and an in-person interview with the CCS admission committee.

## Program Requirements

### Major Requirements

Code	Title	Credit Hours
<b>Major Requirements (courses count in major GPA)</b>		
CCS 00015	SELF-ADVOCACY: DISABILITY AWARENESS AND THE LAWS	3
CCS 00020	APPLYING TECHNOLOGY	1
CCS 00035	SELF-ADVOCACY: COMMUNICATION SKILLS	3
CCS 00105	INTRODUCTION TO JOB EXPLORATION	1
CCS 00115	SELF-ADVOCACY AND SELF-DETERMINATION	3
CCS 00120	PERSON-CENTERED PLANNING: FRESHMAN	1
CCS 00135	SELF-ADVOCACY: HUMAN RELATIONSHIPS	3
CCS 00145	DEVELOPING PROFESSIONAL SKILLS: FRESHMAN	6
CCS 00010	INDEPENDENT LIVING SKILLS I	3

CCS 00205	JOB EXPLORATION I	3
CCS 00206	JOB EXPLORATION II	3
CCS 00220	PERSON-CENTERED PLANNING: SOPHOMORE	1
CCS 00235	SELF-ADVOCACY: INDEPENDENT LIVING AND INJURY PREVENTION	3
CCS 00245	DEVELOPING PROFESSIONAL SKILLS: SOPHOMORE	6
CCS 00292	WORK EXPERIENCE: SOPHOMORE	12
CCS 00335	SELF-ADVOCACY: HEALTHY LIVING	3
CCS 00410	EMPLOYMENT CERTIFICATIONS	3
CCS 00425	MANAGING MONEY AFTER COLLEGE	1
CCS 01095	SPECIAL TOPICS: FRESHMAN LECTURE	1
or CCS 01195	SPECIAL TOPICS: FRESHMAN LABORATORY	
or CCS 01295	SPECIAL TOPICS: FRESHMAN COMBINED LECTURE AND LABORATORY	

**Minimum Total Credit Hours:** 60

## Graduation Requirements

Minimum Major GPA	Minimum Overall GPA
2.000	2.000

## Roadmap

This roadmap is a recommended semester-by-semester plan of study for this major. However, courses designated as critical (!) must be completed in the semester listed to ensure a timely graduation.

Semester One		Credits
CCS 00020	APPLYING TECHNOLOGY	1
CCS 00035	SELF-ADVOCACY: COMMUNICATION SKILLS	3
CCS 00115	SELF-ADVOCACY AND SELF-DETERMINATION	3
CCS 00145	DEVELOPING PROFESSIONAL SKILLS: FRESHMAN	3
CCS 00292	WORK EXPERIENCE: SOPHOMORE	3
CCS 01095	SPECIAL TOPICS: FRESHMAN LECTURE	1
or CCS 01195	or SPECIAL TOPICS: FRESHMAN LABORATORY	
or CCS 01295	or SPECIAL TOPICS: FRESHMAN COMBINED LECTURE AND LABORATORY	
<b>Credit Hours</b>		<b>14</b>

Semester Two		Credits
CCS 00015	SELF-ADVOCACY: DISABILITY AWARENESS AND THE LAWS	3
CCS 00105	INTRODUCTION TO JOB EXPLORATION	1
CCS 00120	PERSON-CENTERED PLANNING: FRESHMAN	1
CCS 00135	SELF-ADVOCACY: HUMAN RELATIONSHIPS	3
CCS 00145	DEVELOPING PROFESSIONAL SKILLS: FRESHMAN	3
CCS 00292	WORK EXPERIENCE: SOPHOMORE	3
<b>Credit Hours</b>		<b>14</b>

Semester Three		Credits
CCS 00010	INDEPENDENT LIVING SKILLS I	3
CCS 00205	JOB EXPLORATION I	3
CCS 00235	SELF-ADVOCACY: INDEPENDENT LIVING AND INJURY PREVENTION	3
CCS 00245	DEVELOPING PROFESSIONAL SKILLS: SOPHOMORE	3
CCS 00292	WORK EXPERIENCE: SOPHOMORE	3

CCS 00410	EMPLOYMENT CERTIFICATIONS	3
<b>Credit Hours</b>		<b>18</b>
<b>Semester Four</b>		
CCS 00206	JOB EXPLORATION II	3
CCS 00220	PERSON-CENTERED PLANNING: SOPHOMORE	1
CCS 00245	DEVELOPING PROFESSIONAL SKILLS: SOPHOMORE	3
CCS 00292	WORK EXPERIENCE: SOPHOMORE	3
CCS 00335	SELF-ADVOCACY: HEALTHY LIVING	3
CCS 00425	MANAGING MONEY AFTER COLLEGE	1
<b>Credit Hours</b>		<b>14</b>
<b>Minimum Total Credit Hours:</b>		<b>60</b>

## Program Learning Outcomes

Graduates of this program will be able to:

1. Become more self-determined persons who are better prepared for independent living and the achievement of employment goals.
2. Become critical and independent thinkers and use their own voice and vision in order to be active and informed citizens.
3. Identify basic concepts of the employment and life disciplines and apply concepts to preparing for employment post graduation.
4. Speak to awareness of ethical implications of their own actions and be positive role models who contribute to societal views concerning inclusion, community, and tolerance for diversity.

## Full Description

Career and Community Studies-Employment Readiness non-degree program offers a college experience meticulously designed to prepare individuals aged 18 and older, with intellectual and developmental disabilities, as well as autism, for the transition into adult life and the workforce. Students will learn and practice social skills, independent living skills and employment skills tailored for entry-level jobs. Participants emerge as self-determined individuals who can figure out what they want to do with their lives.

In the first year, the program helps individuals figure out their strengths, likes and what's challenging for them. It covers self-advocacy, understanding rights, personal development, health, and being aware of job skills. The second year builds on this, with more job opportunities and experiences on campus to boost awareness and success in both work and social skills. The goal is not just job readiness but also helping individuals become confident decision-makers in life and work.