

COMMUNITY COLLEGE LEADERSHIP - GRADUATE CERTIFICATE

College of Education and Human Services
 School of Teaching, Learning and Curriculum Studies
www.kent.edu/ehhs/tlcs

About This Program

The Community College Leadership graduate certificate prepares and enhances the skills of administrators, staff and faculty in community colleges and regional campuses to meet the leadership challenges posed by social, political and economic changes. The program provides knowledge and skills development in the areas of administration; curriculum; contemporary issues; student development and learning; community college purpose and roles; and workforce, economic and community development. This certificate is designed in alignment with the competencies for community college leaders established by the American Association of Community Colleges.

Contact Information

- Kayon Hall, Ph.D. | khall101@kent.edu
- Connect with an Admissions Counselor

Program Delivery

- **Delivery:**
 - Fully online
 - In person
- **Location:**
 - Kent Campus

Examples of Possible Careers and Salaries*

Education administrators, postsecondary

- 3.7% about as fast as the average
- 190,500 number of jobs
- \$97,500 potential earnings

* Source of occupation titles and labor data comes from the U.S. Bureau of Labor Statistics' Occupational Outlook Handbook. Data comprises projected percent change in employment over the next 10 years; nation-wide employment numbers; and the yearly median wage at which half of the workers in the occupation earned more than that amount and half earned less.

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Admission Requirements

- Bachelor's degree from an accredited college or university (master's preferred)
- Minimum 2.750 undergraduate GPA on a 4.000-point scale¹
- Official transcript(s)

- Résumé or curriculum vitae
- Goal statement
- Two letters of recommendation
- English language proficiency - all international students must provide proof of English language proficiency (unless they meet specific exceptions to waive) by earning one of the following:²
 - Minimum 79 TOEFL iBT score
 - Minimum 6.5 IELTS score
 - Minimum 58 PTE score
 - Minimum 110 DET score

¹ Post-baccalaureate work will be taken into consideration when interpreting GPA for admission.

² International applicants who do not meet the above test scores will not be considered for admission.

Application Deadlines

- **Fall Semester**
 - Rolling admissions
- **Spring Semester**
 - Rolling admissions
- **Summer Term**
 - Rolling admissions

Program Requirements

Certificate Requirements

Code	Title	Credit Hours
Certificate Requirements		
HIED 66492	INTERNSHIP IN HIGHER EDUCATION ADMINISTRATION ¹	3
HIED 66653	COLLEGE STUDENT DEVELOPMENT: THEORY AND PRACTICE	3
HIED 66658	THE COMMUNITY COLLEGE	3
HIED 66677	WORKFORCE, ECONOMIC AND COMMUNITY DEVELOPMENT IN COMMUNITY COLLEGES	3
HIED 66678	ISSUES AND TRENDS IN COMMUNITY COLLEGE ADMINISTRATION	3
Minimum Total Credit Hours:		15

¹ Students must have completed at least 6 credit hours in the certificate program before applying for an internship. Internships must be at community colleges or regional/extended campuses. With advisor approval this requirement can be substituted with one additional elective course. Elective with HIED 66492 waiver may include HIED 66656.

Graduation Requirements

Minimum Certificate GPA	Minimum Overall GPA
3.000	3.000

- Students declared in a doctoral degree should enroll in the doctoral level version of these courses, if offered.

Program Learning Outcomes

Graduates of this program will be able to:

1. Articulate the significant administrative- and mission-related differences between community colleges and baccalaureate-awarding institutions.

Graduate Certificate Policy for the College of Education, Health and Human Services

- Students seeking a graduate certificate must maintain a minimum 3.000 grade point average. A graduate certificate student who receives a combination of more than 8 credit hours of B- or lower grades, or more than 4 credit hours of grades lower than C is subject to dismissal. Students who are unable to maintain academic standards of the College are subject to dismissal for academic reasons. Grades of C- or below are not counted toward completion of the certificate.
- Certificates must be completed within six years after the first graduate enrollment.
- No more than 2 credit hours of workshop may be used toward a certificate.
- Before being eligible to be awarded a Certificate, students must be admitted to the Certificate program.
- Students currently in a graduate degree program may also apply to a certificate program. Their degree seeking coursework may be applied to the certificate coursework with advisor approval. The courses must be completed within six years and satisfy certificate course requirements.
- Students who have a previous graduate degree and are not currently seeking another graduate degree may transfer a maximum 6 credit hours with advisor approval. These credits may include hours from another KSU program, or from another accredited institution, if the following conditions are met: (1) courses were at the graduate level; (2) a grade of "A" or "B" was earned; (3) credit will be less than six years old at the time the certificate is conferred at Kent; and (4) student was admitted as a graduate student at the time the course was taken.
- Some program areas may be more restrictive. Students are advised to consult their program.