

CAREER AND COMMUNITY STUDIES (CCS)

CCS 00010 INDEPENDENT LIVING SKILLS I 3 Credit Hours

This class helps students identify their strengths, preferences, interests and needs regarding independent living. Students set goals and practice skills that will help them be more successful in managing their adult lives. This class focus is on areas of independent living related to personal health and nutrition.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 3 lecture

Grade Mode: Standard Letter

CCS 00015 SELF-ADVOCACY: DISABILITY AWARENESS AND THE LAWS 3 Credit Hours

This course promotes development of self-awareness through identifying characteristics of a person's disability, and how it affects a person academically, socially, and at work.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 3 lecture

Grade Mode: Standard Letter

CCS 00020 APPLYING TECHNOLOGY 1 Credit Hour

This course is an introduction to the uses of Flashline, Canvas or other Learning Management System (LMS), and applications such as Microsoft Word to enhance student skills with technology applications.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 1 lecture

Grade Mode: Standard Letter

CCS 00025 MANAGING MONEY IN COLLEGE 1 Credit Hour

This introductory course will provide the student with an opportunity to develop attitudes and skills to manage their money and expenses while in college. Topics include how to set up a budget, considering where one might save money in daily living, managing expenses, understanding Flashcash, Meal Swipes and Spend Down Accounts.

Prerequisite: Career and Community Studies major, Career and Community Studies-College Preparation, or Career and Community Studies-Employment Readiness major.

Schedule Type: Lecture

Contact Hours: 1 lecture

Grade Mode: Standard Letter

CCS 00035 SELF-ADVOCACY: COMMUNICATION SKILLS 3 Credit Hours

Effective communication enhances personal, family, and community health. Select personal and social skills are presented in order to improve the health of the student. The student will participate in activities that allow them to practice and perform skills in work and in their personal lives.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 3 lecture

Grade Mode: Standard Letter

CCS 00105 INTRODUCTION TO JOB EXPLORATION 1 Credit Hour

The student will be introduced to the world of work and begin the first step towards finding employment that will be rewarding for them and that will match their strengths, preferences, interests and needs.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 1 lecture

Grade Mode: Standard Letter

CCS 00110 INDEPENDENT LIVING SKILLS II 3 Credit Hours

Students will identify independent living skills required to set and reach short- and long-term goals. Students will reflect on and apply their strengths, preferences, interests, and needs as they make plans for adult life.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 3 lecture

Grade Mode: Standard Letter

CCS 00115 SELF-ADVOCACY AND SELF-DETERMINATION 3 Credit Hours

This course will provide students with opportunities to recognize and develop skills that can help them to increase success in all areas of their lives. Persons who are more self-determined often experience academic, employment, community living and personal satisfaction.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 3 lecture

Grade Mode: Standard Letter

CCS 00120 PERSON-CENTERED PLANNING: FRESHMAN 1 Credit Hour

Students will create and present a Person-Centered Plan (PCP). A PCP is an individualized way of helping the student to achieve their goals, get the life they want for themselves, identify supports that may be needed, and help them reach their vision of a good life.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 1 lecture

Grade Mode: Standard Letter

CCS 00135 SELF-ADVOCACY: HUMAN RELATIONSHIPS 3 Credit Hours

Students will learn of different types of relationships and how to advocate and communicate wants and needs in various types of relationships.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 3 lecture

Grade Mode: Standard Letter

CCS 00145 DEVELOPING PROFESSIONAL SKILLS: FRESHMAN 3 Credit Hours

This course is designed to teach students how to successfully manage all areas of one's life. It is important to know how to prioritize social and personal responsibilities to complete tasks in a competent manner.

Prerequisite: Career and Community Studies major, Career and Community Studies-College Preparation, or Career and Community Studies-Employment Readiness major.

Schedule Type: Lecture

Contact Hours: 3 lecture

Grade Mode: Standard Letter

CCS 00205 JOB EXPLORATION I 3 Credit Hours

This course begins the process of the student identifying an employment pathway by completing interest inventories to identify occupational interests, establishing membership to job exploration tools, researching local labor market information, exploring Job Seekers Guide on OhioEmploymentFirst.org or other tools that aid the student as they make important employment decisions.

Prerequisite: Career and Community Studies major, Career and Community Studies-College Preparation, or Career and Community Studies-Employment Readiness major.

Schedule Type: Lecture

Contact Hours: 3 lecture

Grade Mode: Standard Letter

CCS 00206 JOB EXPLORATION II 3 Credit Hours

The purpose of this course is to help the student to narrow employment possibilities and to identify the occupation of their choice. The course provides information regarding work settings, work duties, personnel, shifts, expectations, accommodations, and appropriate behaviors at work. The student will begin to identify their network of people who can help them achieve future employment goals.

Prerequisite: CCS 00205; and Career and Community Studies major, Career and Community Studies-College Preparation, or Career and Community Studies-Employment Readiness major.

Schedule Type: Lecture

Contact Hours: 3 lecture

Grade Mode: Standard Letter

CCS 00220 PERSON-CENTERED PLANNING: SOPHOMORE 1 Credit Hour

Each year a student completes a person-centered planning presentation to share with their support team. The student provides information on what they are or have learned this academic year, goals being worked on or accomplished and future plans. The student creates a Microsoft Power Point, or other form of presenting in order to connect knowledge and learning experiences for student success.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 1 lecture

Grade Mode: Standard Letter

CCS 00235 SELF-ADVOCACY: INDEPENDENT LIVING AND INJURY PREVENTION 3 Credit Hours

Students will learn independent living skills related to injury prevention and safety in adult life.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 3 lecture

Grade Mode: Standard Letter

CCS 00245 DEVELOPING PROFESSIONAL SKILLS: SOPHOMORE 3 Credit Hours

This course is designed to teach strategies to successfully manage all areas of one's life. It is important to know how to prioritize work, social and personal responsibilities so one can make connections and communicate appropriately to those with whom they work, live and interact with.

Prerequisite: Career and Community Studies major, Career and Community Studies-College Preparation, or Career and Community Studies-Employment Readiness major.

Schedule Type: Lecture

Contact Hours: 3 lecture

Grade Mode: Standard Letter

CCS 00292 WORK EXPERIENCE: SOPHOMORE 3 Credit Hours

(Repeatable for credit) This course provides the student with the opportunity to identify supports needed to achieve more independence in a work environment.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors; and special approval.

Schedule Type: Practical Experience

Contact Hours: 9 other

Grade Mode: Standard Letter

CCS 00306 EMPLOYMENT READINESS I 3 Credit Hours

This course prepares the student for entering the work force by addressing professional skills such as teamwork, networking, safety, personal skills, work ethic, responsibility, time management, interview skills, creating a resume and filling out a job application.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 3 lecture

Grade Mode: Standard Letter

CCS 00307 EMPLOYMENT READINESS II 3 Credit Hours

This course is designed to continue to prepare the student for entering into the work force by expanding interview skills, creating documents used to acquire employment and learning how to fill out a job application.

Prerequisite: CCS 00306; and Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 3 lecture

Grade Mode: Standard Letter

CCS 00320 PERSON-CENTERED PLANNING: JUNIOR 1 Credit Hour

Each year a student completes a person-centered planning presentation to share with their support team. The student provides updated information on what they are learning, goals being worked on or accomplished and future plans. The student creates a Microsoft Power Point, or other form of presenting in order to connect knowledge and learning experiences for student success.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 1 lecture

Grade Mode: Standard Letter

CCS 00335 SELF-ADVOCACY: HEALTHY LIVING 3 Credit Hours

This course will support behavior that encourages students to make responsible choices for lifelong health, wellness, and life satisfaction.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 3 lecture

Grade Mode: Standard Letter

CCS 00345 DEVELOPING PROFESSIONAL SKILLS: JUNIOR 3 Credit Hours

This course supports the student as they advance skills in learning strategies, critical thinking, problem-solving, and study skills; and as they apply skills to tasks that prepares for a specific employment interest. The student practices effective communicate through reading, writing, and speaking while completing tasks and projects.

Prerequisite: Career and Community Studies major, Career and Community Studies–College Preparation, or Career and Community Studies–Employment Readiness major.

Schedule Type: Lecture

Contact Hours: 3 lecture

Grade Mode: Standard Letter

CCS 00392 WORK EXPERIENCE: JUNIOR 4 Credit Hours

(Repeatable for credit) This course provides the student with opportunities to gain skills in the occupation of choice in order to prepare for satisfying employment as an adult. This allows for the student to evaluate the fit to help to ensure that they have chosen wisely.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Practical Experience

Contact Hours: 12 other

Grade Mode: Standard Letter

CCS 00410 EMPLOYMENT CERTIFICATIONS 3 Credit Hours

This course guides the student as they prepare for employment by completing online employment certifications that apply to employment interests. The student will set goals on skills development, research and completion of certificates.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 3 lecture

Grade Mode: Standard Letter

CCS 00425 MANAGING MONEY AFTER COLLEGE 1 Credit Hour

This course will provide the student with a more detailed opportunity to reflect on one's desire and ability to manage money in adult life to achieve personal financial wellness and satisfaction. Topics include earning and saving money, how to calculate wages and understanding federal, state and local taxes and establishing a realistic budget that will help the student to transition into adult life.

Prerequisite: Career and Community Studies major, Career and Community Studies–College Preparation, or Career and Community Studies–Employment Readiness major.

Schedule Type: Lecture

Contact Hours: 1 lecture

Grade Mode: Standard Letter

CCS 00445 DEVELOPING PROFESSIONAL SKILLS: SENIOR 1 Credit Hour

This course supports the student as they advance skills in learning strategies, critical thinking, problem-solving, and study skills; and as they apply skills to coursework that prepares for a specific career interest. The student practices effective communicate through reading, writing and speaking while completing assignments and projects.

Prerequisite: Career and Community Studies major, Career and Community Studies–College Preparation, or Career and Community Studies–Employment Readiness major.

Schedule Type: Lecture

Contact Hours: 1 lecture

Grade Mode: Standard Letter

CCS 00492 WORK EXPERIENCE: SENIOR 1-12 Credit Hours

(Repeatable for credit) The work experience internship occurs in on- or off-campus settings and provides an environment to practice specific occupational knowledge, skills and professional behaviors.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Practical Experience

Contact Hours: 3-36 other

Grade Mode: Standard Letter

CCS 00499 PERSON-CENTERED PLANNING: SENIOR 3 Credit Hours

(Repeatable for credit) The student will develop two valuable resources to aid in the transition back to their community. One is a portfolio that contains projects that will serve as resource guides. The second is a Person-Centered Plan that identifies past, present and future skills and goal development.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Project or Capstone

Contact Hours: 3 other

Grade Mode: Standard Letter

CCS 01095 SPECIAL TOPICS: FRESHMAN LECTURE 1-4 Credit Hours

(Repeatable for credit) Course topic will vary depending upon individual choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in for greater success in their college experience. Students must get approval from their academic advisor and/or course faculty prior to taking this course.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 1-4 lecture

Grade Mode: Satisfactory/Unsatisfactory

CCS 01195 SPECIAL TOPICS: FRESHMAN LABORATORY 1-4 Credit Hours

(Repeatable for credit) Course topic will vary depending upon individual choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in for greater success in their college experience. Students must get approval from their academic advisor and/or course faculty prior to taking this course.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Laboratory

Contact Hours: 2-12 lab

Grade Mode: Satisfactory/Unsatisfactory

CCS 01295 SPECIAL TOPICS: FRESHMAN COMBINED LECTURE AND LABORATORY 1-4 Credit Hours

(Repeatable for credit) Course topic will vary depending upon individual choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in for greater success in their college experience. Students must get approval from their academic advisor and/or course faculty prior to taking this course.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Laboratory, Lecture, Combined Lecture and Lab

Contact Hours: 1-4 lecture, 2-12 lab

Grade Mode: Satisfactory/Unsatisfactory

CCS 02095 SPECIAL TOPICS: SOPHOMORE LECTURE 1-4 Credit Hours

(Repeatable for credit) Course topic will vary depending upon individual choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in for greater success in their college experience. Students must get approval from their academic advisor and/or course faculty prior to taking this course.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Lecture

Contact Hours: 1-4 lecture

Grade Mode: Satisfactory/Unsatisfactory

CCS 02195 SPECIAL TOPICS: SOPHOMORE LABORATORY 1-4 Credit Hours

(Repeatable for credit) Course topic will vary depending upon individual choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in for greater success in their college experience. Students must get approval from their academic advisor and/or course faculty prior to taking this course.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Laboratory

Contact Hours: 2-12 lab

Grade Mode: Satisfactory/Unsatisfactory

CCS 02295 SPECIAL TOPICS: SOPHOMORE COMBINED LECTURE AND LABORATORY 1-4 Credit Hours

(Repeatable for credit) Course topic will vary depending upon individual choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in for greater success in their college experience. Students must get approval from their academic advisor and/or course faculty prior to taking this course.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors.

Schedule Type: Laboratory, Lecture, Combined Lecture and Lab

Contact Hours: 1-4 lecture, 2-12 lab

Grade Mode: Satisfactory/Unsatisfactory

CCS 03095 SPECIAL TOPICS: JUNIOR LECTURE 1-4 Credit Hours

(Repeatable for credit) Course topic will vary depending upon individual career choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in the career field of interest. Students must get approval from their academic advisor and course faculty prior to taking this course.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors; and special approval.

Schedule Type: Lecture

Contact Hours: 1-4 lecture

Grade Mode: Satisfactory/Unsatisfactory

CCS 03195 SPECIAL TOPICS: JUNIOR LABORATORY 1-4 Credit Hours

(Repeatable for credit) Course topic will vary depending upon individual career choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in the career field of interest. Students must get approval from their academic advisor and course faculty prior to taking this course.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors; and special approval.

Schedule Type: Laboratory

Contact Hours: 2-12 lab

Grade Mode: Satisfactory/Unsatisfactory

CCS 03295 SPECIAL TOPICS: JUNIOR COMBINED LECTURE AND LABORATORY 1-4 Credit Hours

(Repeatable for credit) Course topic will vary depending upon individual career choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in the career field of interest. Students must get approval from their academic advisor and course faculty prior to taking this course.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors; and special approval.

Schedule Type: Laboratory, Lecture, Combined Lecture and Lab

Contact Hours: 1-4 lecture, 2-12 lab

Grade Mode: Satisfactory/Unsatisfactory

CCS 04095 SPECIAL TOPICS: SENIOR LECTURE 1-4 Credit Hours

(Repeatable for credit) Course topic will vary depending upon individual career choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in the career field of interest. Students must get approval from their academic advisor and course faculty prior to taking this course.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors; and special approval.

Schedule Type: Lecture

Contact Hours: 1-4 lecture

Grade Mode: Satisfactory/Unsatisfactory

CCS 04195 SPECIAL TOPICS: SENIOR LABORATORY 1-4 Credit Hours

(Repeatable for credit) Course topic will vary depending upon individual career choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in the career field of interest. Students must get approval from their academic advisor and course faculty prior to taking this course.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors; and special approval.

Schedule Type: Laboratory

Contact Hours: 2-12 lab

Grade Mode: Satisfactory/Unsatisfactory

CCS 04295 SPECIAL TOPICS: SENIOR COMBINED LECTURE AND LABORATORY 1-4 Credit Hours

(Repeatable for credit) Course topic will vary depending upon individual career choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in the career field of interest. Students must get approval from their academic advisor and course faculty prior to taking this course.

Prerequisite: Career and Community Studies, Career Community Studies–College Preparation, Career Community Studies–Employment Readiness majors; and special approval.

Schedule Type: Laboratory, Lecture, Combined Lecture and Lab

Contact Hours: 1-4 lecture, 2-12 lab

Grade Mode: Satisfactory/Unsatisfactory